

Transport Planning Society

Meeting Date	07 March 2024
Report Title	Item 5.1 - Chair's Report
For Decision or for Information?	For Information
Decision Sought	N/A
Report Summary	This report summarises the activity of the Chair since the last board meeting.

Board Engagement

I have continued to have useful engagement with members of the Board, including with the Company Secretary on several issues around governance; with the Policy Director on the policy programme for 2024 and succession planning for the Policy Director role; and with the Skills Director on possible models for development of the TPS Board and the TPS/CIHT Skills Partnership Management Group budget (see below).

Officer's Meeting 21 February 2024

I met with the Board Officers on 21 February. Key items discussed were:

- **Review of the 7 March Board meeting agenda Board** – TPS officers to ensure their Board papers for the meeting are sent to Kath Coldwell/uploaded to Sharepoint by the usual deadline;
- **Costs of Transport Planning Day/2024 Budget** – Susan to review out-turn costs of TPD23 to ensure the 2024 Budget accurately reflects the likely cost of TPD24;
- **TPD and annual dinner** – the group discussed whether TPS should hold an annual dinner in 2024 given the costs of the dinner and potential clash with TPM, or look at a different format for a member event. Susan to investigate whether Jacobs would be able to provide a room for a summer reception slightly earlier in the year.
- **Transport Planning Day** – BP updated on thinking on TPD theme and related supporting event and sponsorship opportunities.

TPS Board Strategy Day and Business Plan

I have circulated some draft objectives for 2024 for discussion at the Board meeting, plus a short paper setting out the development options for the TPS.

Events and engagement

Events planning

I have joined the Events Coordination meeting with Mark Frost and Ruby Stringer. This provides oversight of the emerging events programme for the year and keeps track of event organisation, speakers etc.

Parking webinar

TPS organised a webinar on parking on 27 February to discuss the findings of the “Just the Ticket” parking report prepared by Parking Solutions.

Interchange

I attended the second year of the new Interchange conference on 27-28 February in Manchester. Interchange is a major conference exploring how to improve integration in the transport sector and between transport and other sectors such as energy in order to accelerate the transition to a decarbonised transport system. There were several excellent presentations and workshops and a very impressive turnout in terms of delegates.

Fireside Chat – Triple Access Planning

I chaired the latest “Fireside Chat” webinar on Triple Access Planning (TAP) on 7 March. The event was organised by Glenn Lyons, who has been promoting TAP for some time.

Transport Planning Day 2024

Planning for TPD24 is underway and the steering group has had its first meeting. We have slightly revised the sponsorship packages, including a small increase in rates to reflect the impact of inflation and addition of a new “TPD reception” package. Discussions are underway with potential sponsors including with last year’s sponsors, all of whom were very positive about the event. The Platinum Sponsor will be invited to join the steering group as soon as they are confirmed and we will finalise the theme for the day and supporting events.

TPS/CIHT Skills Partnership Group (PMG)

Keith Buchan and I are attending the regular PMG meeting with CIHT officers and other external members on 11 March. We will review the budget for 2024 and costs so far this year to ensure that the skills programme covers its costs as a minimum.

Policy Developments

“Just the Ticket” – Parking Report

I sent the *Just the Ticket* Parking Report to a number of ministers and other politicians, offering to meet them to discuss the report. We haven’t had any formal responses yet.

Transport and Land Use Planning guidance

TPS is working with the CIHT and the RTPI to design and undertake a survey to the three organisations' memberships on the Planning Practice Guidance (PPG) on **Travel Plans, Transport Assessments and Statements**. The results of the survey will be used to inform the DfT how useful transport planners find the guidance, whether it needs updating or changing to align with new developments such as the forthcoming National Development Management Policies.