

December 19, 2008

Dear Member

TPS Chair

After a fulfilling two years, which has passed incredibly quickly, the time has come for me to step down at the Annual General Meeting (AGM) on 24 February 2009.

The TPS Board has nominated Victoria Hills, TPS Secretary, to be my successor. However, in accordance with the TPS Articles of Association it is the Members who elect from themselves a Chair. Therefore I write to provide you with the opportunity to nominate another individual for Chair. If another nomination is received there will be a ballot. If no nominations are received, Victoria's nomination will be confirmed at the AGM on the 24 February.

The commitment includes you chairing six Board meetings per year and driving forward the work of the TPS activities, so it is essential that you have the support of your employer. Interested Members will need to have their nomination supported by nine Members in addition to the Proposer. Please note, as the TPS is a Company Limited by Guarantee, all Board Members, including the Chair, are required to be Company Directors. Should you like to have an informal chat regarding the position, please feel free to contact me via the above email address.

To request a Chair nomination form, please email the TPS Secretariat at the above email address. Completed nomination forms need to be returned to the Board by 10am on **Friday 9 January 2009**.

Yours faithfully

Bill Wyley
TPS Chair